

*Grimston, Saxelbye & Shoby Parish Council*  
**Minutes of the GRIMSTON, SAXELBYE & SHOBY PARISH COUNCIL MEETING**  
**Held Wednesday 23<sup>rd</sup> June at Grimston Village Hall Lawn at 19.30**

**Present:** Chair – Cllr Tony Lomas, Cllr Etta Madocks Wright, Cllr Rupert Marsh, Cllr Richard Easom, Cllr Fleur Read, Clerk Janice Kemp, and 2 members of the public.

1. Cllr Lomas **welcomed** everyone to the meeting and briefed the protocols for the face-to-face meeting, which was held outside with a reduced agenda.
2. No **apologies for absence** were received. Neither District Cllr Ronan Browne nor Cllr Joe Orson Leader of Melton Borough Council (MBC) were present.
3. **No declarations of interest** were received.
4. The Councillors unanimously **approved the minutes** of the meetings held on 4<sup>th</sup> May 2021 – the Annual Parish Meeting and the Annual Parish Council Meeting and these were signed by Cllr Lomas.
5. No updates from Ward and County Councillors received.
6. A member of the **public** spoke of a planning application expected from the Black Horse. The reference code is on the website 21/00686/FUL: Change of use of part of the first-floor manager's accommodation to form a self-contained three bedroomed flat (Class C3) and creation of an external staircase, but no further details.
7. **Matters arising from the Minutes of 4<sup>th</sup> May 2021**
  - a. Clerk's Report:

The **Camping and caravan site** proposed at Ostler Lane is not being progressed.  
**Openreach** long-term fix for the phone and internet cabling may happen on 28<sup>th</sup> June.  
The **Village Green land registration** – this is with the Land Registry- no update.  
**Long lorries on Ostler Lane** REFHMS 806373: Signage to stop long lorries accidentally entering Saxelbye will be installed by LCC at the top of Ostler Lane and near Glebe Farm. Both Mr Shelton and Mr Wright were contacted and confirmed they both advise deliveries to avoid Ostler Lane. The postcode of the Wrights takes you into the centre of Saxelbye, whereas Mr Shelton's business has a different postcode. Clerk to ask Mr Wright if a new postcode could be applied for, to stop this happening. The councillors agreed to keep this on the minutes until the signs are in place.  
**Grimston Play Area** Inspection was carried out 7<sup>th</sup> June. As expected, the play bark depth was raised as it is not to the depth required (200-300mm) and a quote of around £2000 had been received. This is too high and the Clerk is to establish options.  
The new location of the **Saxelbye defibrillator** is outstanding and Cllr Marsh will assist the Clerk in options. How long the trickle supply to the defibrillator will continue is not known as Margaret Callow has not responded - Clerk to chase.  
The Parish council were unsuccessful in bids with **Everard Community Excellence** funds for play bark and relocation of the Saxelbye defibrillator. Other funding channels to be progressed with the assistance of Cllr Browne.
  - b. The **Black Horse** was discussed within the public section.
8. **Matters arising** - to keep the meeting short these were moved to a future meeting
  - a. Parish Council Risk Assessment action points
  - b. Code of conduct
9. **Planning & Road Matters**
  - a. Stable Opposite 73 Main Street Grimston: Progress on Tree Preservation order for the Oak Tree affected by 20/00562/TCA application, MBC visited the site 27<sup>th</sup> May and recommended that a TPO is served. Clerk in contact with a member of the public on this. Also there has been a request of change of materials to be used on this application reference 21/00510/DIS – Clerk to follow up to ensure it remains in keeping with the area and of it being a 50% commercial property.
  - b. Orchard House 31 Main Street Grimston 21/00562/TCA- Willow tree - Crown lift up to 4.5M and remove limb over driveway to main stem. Comments of support from 3 councillors submitted
  - c. Sycamore - Crown lift and reduce by 1/3 at Grimston church ref 21/00429/TPO has been permitted.
  - d. Erection of new storage building to replace an existing one, The Pines Main Street, Saxelbye 21/00283/FUL – visited by

3 councillors on 22<sup>nd</sup> May and comments of support submitted.

- e. Single storey and rear extension at Church View, 18 Main Street, Saxelbye 21/00492/FULHH -- visited by 3 councillors on 22<sup>nd</sup> May and comments of support submitted.
- f. 21/00331/GDOCOU Conversion of existing barn to a dwelling, Brook Farm Church Lane Saxelbye (previously under 18/00629/GDOCOU from May 2018). General Development Order Approval granted. Planning approval includes flood mitigations and parking as per application.
- g. Update on Street lighting : a new lantern has been fitted outside 53 Main Street at the cost of £400 +vat. Eon report of defective light on 11, Shoby Lane – keep on the agenda.
- h. 21/00615/CLREF 21/00615/CL The old goods yard in Saxelbye.  
 The application states that there is a residential building there and has been one for more than 4 years - so the application is to get a certificate of lawful use for the existing dwelling. The supporting statement was read verbatim (available via the MBC planning portal). The Councillors had not had this situation before & therefore wished to understand more from the planning officer. The questions raised included – what was the description of the premises at the time of its sale? How can the current owner, who purchased the old goods yard in June 2018, prove the property was lived in prior to this date? If they started living there in 2018, doesn't the 4 years start from then? There were discussions about previous planning applications on this site, which were all refused. MBC visited the site within the last 4 years about air pollution (burning), so would they not have seen and noted if the premises was occupied for domestic use? The supporting statement says that no council tax was paid, if this is the case how can it be considered to be a dwelling? Clerk asked to contact the planning officer with these questions and to set up a site visit with the agents, Landmark Planning Ltd.

**10. Correspondence**

- The Black Horse community group & the Black Horse Pub. The Parish Council were cc'd on correspondence between the community group and the pub – dated 5<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> & 15<sup>th</sup> May.
- Trading Standards – with another warning on scams. The councillors received an email from Cllr Madocks Wright when it was not. It went into spam – Councillors asked to check they have antivirus software.
- MBC press releases: The southern section of the Melton relief road is under threat of not happening due to LCC refusing the £15m grant funding offered by the Govt. LCC have delayed the decision.
- Various covid updates and covid survey.
- Draft design of development survey circulated to councillors: The purpose of the consultation event is to gain feedback and to discuss any thoughts on the draft Design of Development SPD. The formal consultation for the draft Design of Development SPD runs until 22<sup>nd</sup> July 2021. Clerk to put this information on the website.
- Dying Matters - The website [www.dyingmattersleicestershireandrutland.com](http://www.dyingmattersleicestershireandrutland.com) aims to support people through every stage of dying, death and bereavement by providing comprehensive information and by detailing contacts of the many health and care support services available across both counties. Clerk to put this information onto the website
- Paul Smith of [spudufur@hotmail.com](mailto:spudufur@hotmail.com), sent "I'm carrying out an independent survey of villages and would like to know what you consider the 3 best things about the village of Grimston (e.g. sense of community, quiet etc) and the 3 worst things (traffic noise, anti-social behaviour etc). Would you be so kind as to comment? Thanks in advance." When the Clerk asked for more information, received this email " Not to worry, you've provided an answer - reluctant to promote the village and therefore not worth any investment. Cheers". Councillors agreed to ignore, as it is not thought genuine.
- West Leicester Clinical Commissioning Group – NHS 'have your say sent' to village life. GP practice survey exploring views and experiences of GP-led (primary care) services during the Covid-19 pandemic to help us build on the things that people in Leicester, Leicestershire and Rutland like about the service and to identify areas of care that could be improved.

**11. Finance**

a. **Finance report since last meeting:** All payments made as agreed.

Accounts stand at:	30 <sup>th</sup> April	06 <sup>th</sup> May statement	06 <sup>th</sup> June statement	21 <sup>st</sup> June	Changes from 30 <sup>th</sup> April
Reserve Account	£3,001.03	£3,001.03	£3,001.10	£3,001.10	7p interest on 3 <sup>rd</sup> June
Current Account	£7,369.55	£7,369.55	£5,771.43	£5,771.43	IN Zero/ OUT £1,598.12

**b. Approval of Payments**

Payments made under delegation of powers and by direct debit totalling £977.93 since the last meeting where:				
Date of invoice	Date of payment / DD	Name	Description	Payment £
30/04	10/05	BDG Mowing contractors	April grass cutting	50.00
01/05	24/05	E.on UK plc	Street lighting April 2021 by DD	57.45
17/05	28/05	G M Services Ltd	Equipment repairs and fitted - 1 infant swing and 2 junior swings	390.48
25/05	28/05	E.on energy solutions	new lantern outside 53 Main Street Grimston	480.00

Payments for approval, totalling £1062.13			
Date of invoice	Name	Description	Payment £
15/04/2021	Clerk	Zoom for 15/04 to 15/05	14.39
15/05/2021	Clerk	Zoom for 15/05 to 15/06	14.39
06/05/2021	Clerk	Gift for internal auditor for carrying out the internal audit	33.99
15/06/2021	Clerk	Zoom for 15/06 to 15/07	14.39
14/06/2021	DCK Accounting Solutions	April to June 2021 Payroll fee	35.00
11/06/2021	RoSPA Play Safety	Annual play area inspection	82.20
25/06/2021	Clerk	clerk's salary April to June 3 months nett	574.46
25/06/2021	HMRC	PAYE for April to June for Clerk's salary	143.40
02/06/2021	E.on	Street light maintenance quarterly charge	40.54
31/05/2021	BDG mowing contractors	May grass cutting	50.00
02/06/2021	E.on	Street lighting for May 2021 by DD on 23 <sup>rd</sup> June	59.37
23/06/2021	Grimston Village Hall	2 hours rental for 23.06.2021 @ £10 per hour	20.00

- c. It was unanimously agreed to continue the scheme of delegation for the Clerk to pay routine costs and any costs approved (none at this meeting) this would result in no overdue payments as the gap between meetings is more than 1 month.

Routine costs agreed to be paid by the Clerk are: E.on and mowing, a direct debit has already been requested with E.on for street lighting.

This scheme of delegation will be reviewed at the next meeting.

- d. A safeguarding review has been requested with HSBC.  
e. Exercise of public rights is on display from Monday 21<sup>st</sup> June until Monday 2<sup>nd</sup> August 2021  
f. Councillors approved and the mandate signed for the Clerk to supply our details to LCC for future potential funding. The Members Highways Fund is due to be discussed at the next County Council Cabinet meeting

**Clerk: Mrs Janice Kemp**  
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(22nd June 2021) and, if approved, each County Councillor will be allocated £25,000 to spend on highway and improvement works in their area. Clerk to ask Cllr Orson for what this means to the Parish.

**12. Any Other Business and agenda points for next meeting**

The Covid-19 risk assessment for face-to-face meetings was unanimously approved.

The computer back up was handed to a Councillor.

Correspondence about the Queens Platinum Jubilee to be shared with the Village Hall.

At the next meeting the quarterly financial review will be available. VAT return to be started.

Is there a faulty light outside Bumble Cottage? – Cllr Madocks Wright to confirm.

If the Black Horse planning application becomes live and feedback is needed before the date of the next meeting, an extension to the dates will be gained from MBC or an extraordinary meeting with this one topic will be set up.

**Date and Venue of the next Meeting 26<sup>th</sup> July at Grimston Village Hall at 19.30.**

Parish Council meetings in 2021: 6<sup>th</sup> September, 11<sup>th</sup> October, 15<sup>th</sup> November, 20<sup>th</sup> December.

Parish Council meetings in 2022: 24<sup>th</sup> January. Annual Parish Meeting 9<sup>th</sup> May 2022.

The meeting closed at 20.30

<b>Chair to sign the minutes as approved</b>	
<b>Print name</b>	
<b>Date</b>	