

Grimston, Saxelbye & Shoby Parish Council

DRAFT Minutes of the GRIMSTON, SAXELBYE & SHOBY PARISH COUNCIL MEETING Held Monday 13th June 2022 at Saxelbye School Room at 19.30

Present: Chair – Cllr Rupert Marsh, Cllr Tony Lomas, Cllr Etta Madocks Wright, Cllr Fleur Read, Ward Cllr Ronan Browne, Clerk Janice Kemp, and 5 members of the public.

1. Cllr Marsh welcomed all and ran through the protocols for the meeting.
2. An **apology for absence** was received from Cllr Joe Orson.
3. An **ongoing declaration of interest** was received from Cllr Lomas relating to the Southern Bypass, as this goes over his land.
4. The Councillors unanimously **approved the minutes** of the meeting held on 9th May 2022 and these were signed by Cllr Marsh.
5. Cllr Browne, Ward Councillor, gave an update including that there is a review of the Melton Local Plan. Leicester city cannot accommodate all the new housing allocated to it, so the surrounding area will need to pick this up. Grimston is identified as an unsustainable settlement so new housing developments will not occur in this parish. Cllr Browne also updated the ongoing improvements with the MBC planning departments; new doctors surgery announcement expected in Autumn 2022; £12m from the levelling up budget to come to the Borough for the cattle market to move into more events; improving the theatre; developing the food heritage aspect and Brooksby College to expand food and agriculture offerings.
6. In the **public open session:**
 - A member of the public asked that the Parish Council write a letter of thanks to the Jubilee organisers in the Parish for some great events.
 - A member of the public asked about the tree in the Grimston Village Hall land and the recent tree survey. The Clerk detailed that historically this tree was included in the Parish Council tree survey – and so it was this year – with no issues. Going forward it will not be included as it is not the responsibility of the Parish Council.
 - A member of the public asked for an update on the deteriorating Church bank in Grimston. The Clerk has spoken with Cllr Orson who has asked LCC for a meeting with LCC, Parish Council and the church to understand what should be done to stop further deterioration and repair. No date for the meeting has been received yet.
 - A member of the Black Horse Community Group (BHCG) briefed that they had achieved Marque Standard for their share offer approach and a grant of £3K awarded to help with printing costs. They are applying for Community Ownership Funding in the next window. A Share Launch meeting will be held on 2nd July, with associated drop-in sessions and opportunities for 1:1.
 - A member of the public asked the Parish Council why they were opposed to naming a new home ‘Rectory Farm’. The member of the public said a name was required as no street number could be assigned, they asked on what substantive the comments submitted were based. The Chair explained that the email submitted to Leicestershire Building Control Partnership reflected the comments of a Councillor who considered the name inappropriate as the property was neither a rectory nor a farm but that it did not amount to an objection. Cllr Browne noted that this was the first contact this Parish Council had had with LBCP, who are supporting MBC planning department, and the way of working with LBCP was different to that with MBC.
7. **Matters arising from the previous meetings.**
 - a. The Clerk reported that the Village Green Land registry is still outstanding – Clerk to chase;
As part of The Queens Platinum Jubilee - Saxelbye beacon was lit on Thursday 2nd June, with over 100 people watching and over £700 raised for Jubilee Charities. At Grimston over 60 people came to the Sunday picnic which was moved into the Village Hall due to the all-day rain. Parish Council Chair to write a letter of thanks to all via Village Life.
Cllr Browne will update at the next meeting on the poor condition of the road to the council and privately owned houses on Main Street, Grimston. The large pot holes have been filled in – it is not known if this is by MBC.
Fly tipping reported by Cllr Lomas near Nice Pies has not been located – Clerk to follow up.
Station Lane Asfordby damage to the wall on the corner – Clerk has contacted Asfordby Parish Council with no response – Clerk to follow up. Cllr Browne to follow up with Cllr Orson.
No update from EHO with respect to the storage / recycling of pallets at 63 Main Street Grimston – Clerk to follow up.

MBC have advised that the Code of Conduct needs to be adopted in the Parishes own format. It was unanimously agreed to wait until after training to complete this. It was agreed to adopt that where there is a conflict of interest the councillor needs to remove themselves from the room.

Clerk to attend Annual Parish Council Liaison Event 4th July at County Hall.

The Small Hawthorn outside 15c Main Street Grimston is still there. REF 22/00563/ENQT5D – Clerk asked to follow up why this tree has to be removed by LCC.

It is not known if the play area inspection has taken place – due in May.

- b. The Parish Council has been asked to write a letter of support for the BHCG Community Ownership Funding bid. The letter drafted was approved to be sent. Clerk to action.
- c. The Members Highway funding was discussed by the Clerk and Cllr Orson, with LCC's George Ballentyne contacted by the Clerk. The Grimston deteriorating church bank is not a suitable or timely application for the Members Highway funds so the Parish Councillors wish to discuss further. Put as agenda point for next meeting. Clerk to establish the ownership of the unadopted road outside the Black Horse.
- d. The Parish Council unanimously agreed to sign up to The Armed Forces Covenant with an armed forces champion on board. Clerk to see who would like to take on the armed forces champion role via Village Life, notice boards and website.
- e. At the previous meeting the Parish Council unanimously agreed to progress a PAF Post Office request for a new postcode for Wrights and Saxelbye Top Farm. The aim is to have a different postcode from those in the village of Saxelbye to try and reduce traffic using Ostler Lane and the village to get to these businesses. Cllr Marsh has contacted Mr Wright and will speak to Mr Shelton and report back.
- f. Casual Vacancy for a Councillor – 5 applications have been received, all are eligible to be Parish Councillors and it was unanimously agreed to take all applicants to the interview stage. Clerk to action.
- g. Saxelbye defibrillator -the cabinet has been removed and credit agreed but not yet received. £840.00 credit, with an outstanding bill of £364.80 taken from it – credit expected is £475.20. The Village Hall committee have asked that we keep their donation of £500 for when the relocation occurs – it was unanimously agreed to move £500 into reserves to ring fence this money. Clerk to action.
- h. Village Green signage – The LRALC round robin has not provided recommendations. Cllr Browne recommended Sign Right Creative. Clerk to action.

8. Matters Arising

None given

9. Planning & Road Matters

- a. Update on 22/00409/FUL-Land and Buildings East of Brook Farm Church Lane Saxelbye - Demolition of existing agricultural building and erection of 4 new residential dwellings with associated access, car parking and amenity space
The planning officer concerned has said that there will be a re consultation in the next month or so.
- b. 22/00207/FULHH - Woodland View Saxelbye Road – single storey extension to front of property - approved on 11.05.2022
- c. No update on 22/00389/FUL | Proposed Agricultural Dwelling for Essential Workers. | Glebe Farm Main Street Saxelbye
- d. No update on 21/01022/FUL - revision of approved application 20/01380/FUL for amended materials, re-positioning of approved stable block and retrospective application to add window to commercial store Stable Opposite 73 Main Street Grimston (The Milk Yard)
- e. No update on 22/00159/FULHH | Proposed Boundary Wall and Gates | Stable Opposite 73 Main Street Grimston
- f. No update on 21/01190/FULHH | Alterations to outbuilding | The Barn 1A Perkins Lane Grimston. Note that Cllr Read removed herself from the room during this agenda point.
- g. New property naming for OS2900, Main Street, Saxelbye – Request to be called Rectory Farm has now been updated to request to be called Old Rectory Farm. This agenda point was discussed in the public session.
- h. LCC REF 860522 relating to Traffic Calming at or on OSTLER LANE, Saxelbye
The correspondence is recorded here.

"We are pleased to confirm that the results of the speed surveys in Saxelbye have been returned and vehicle speeds are within the set speed limit.

We have since discovered that there is no effective Traffic Regulation Order (TRO) in the area and therefore we will be required to implement one to make the speed limit enforceable. As the average speeds on the roads in Saxelbye are within an acceptable

range for a 20mph speed limit, we would like to offer the Parish Council the choice as to whether it wants a new 20mph speed limit TRO or whether the existing TRO should be updated with the 30mph speed limit remaining in place.

If you could confirm which of the two options the Parish would like to go with, we can begin to prepare the necessary documents to begin the TRO process."

Description	Speed Limit	Results (85 th percentile of speed)
Main Street W of Church Lane, Saxelbye	30.0mph	26.4mph
Main Street E of Church Lane, Saxelbye	30.0mph	24.7mph
Ostler Lane, Saxelbye	30.0mph	24.3mph

As you can see from the data, the majority of motorists are travelling at a speed below the signed limit of 30mph. However, for the purpose of assessing whether a 20mph speed limit is suitable, the Department for Transport suggest we use the mean data (average of all vehicles).

The data showed that for all three locations, mean speeds were recorded at 20mph or less. This in accordance to the guidance that suggests we could implement a 20mph limit without the need for physical traffic calming measures.

With regards to the costs for this exercise, this will be incurred by LCC.

The Parish Council discussion included members of the public. The outcome was to recommend 20mph be progressed and when timescales are known to put this into village life, noticeboards and website. Clerk to action.

Going to 20mph has an impact on improved road safety.

The question whether Shoby has a TRO for 30mph was asked – Clerk to follow up.

- i. LCC REF 860523 relating to mud on the road on OSTLER LANE, Saxelbye – The road has been cleaned. As this area does not have a kerb it will not be cleaned – the only way to get it cleaned is to ask on ad-hoc basis.
- j. LCC REF 874097 - Gully Blocked in Grimston – reported to LCC
- k. LCC REF 849457 - the condition of the Church bank MAIN STREET. Grimston - see agenda point 7c.
- l. LCC REF 874099 damaged water point reported – reported to LCC
- m. Station Lane Asfordby – Parish Council asked
- n. LCC have confirmed that there will not be any surface dressing to the roads in this parish – therefore pot holes need to be reported, some have already been repaired.

10. Correspondence for information:

- MBC held their annual meeting of the council 12th May – new Major is Alan Hewson
- Circle of life – Covid garden opened 20th May in Melton Country Park
- We have no schools, so this is for information only – LCC is to trial a school streets initiative – improving safety by having time-limited congestion free zones near schools
- Group buying energy scheme with MBC called Solar together: If you are looking to make an investment in solar panels and battery storage systems sign up – visit the Solar Together website.
- MBC jubilee events held

11. Correspondence for discussion:

- A member of the public contacted the Clerk regarding a Belles of Belvoir cycle ride through Saxelbye and Ostler Lane on 12th June – which the parish were unaware of. Cllr Browne said that LCC would have been notified, but to get confirmation of the process the Clerk to ask Cllr Orson. Clerk to action.
- Planning Workshop for Parishes to be held initially for the Chair and Clerk on Thursday 7 July 2022, Cllr Marsh and Clerk Kemp to attend.
- MBC Let's get moving Sunday 21st August 2-4pm. No action
- Development of the next 2 local cycling and walking infrastructure plans in Melton and the north – watch this space.
- MBC vision for the town centre –share your views - closes 13th June.
- Safer Melton Partnership – workshop to agree priorities and steering – No action.

- East Midlands airport have corresponded about stage 2 (consultation) of the airspace modernisation – this affects flight paths. Cllr Marsh to attend Monday 27th June, 2pm-3.30pm via Teams.

12. Clerk's Finance Report

a. Financial report since last meeting

Accounts stand at:	6 th May 2022	10 th June 2022	Changes from 6 th May
Reserve Account	£3,501.34	£4,001.78	£500 transferred + £0.44
Current Account	£6,459.34	£5,391.00	IN: £0 OUT: £500 transferred + £568.34 = £1,068.34

b. Approval of Payments and note of any receipts.

Who	What for	£
Npower business solutions	Street lighting April 2022	79.60
HSBC	Bank charges April 2022	9.00
BDG Mowing	May grass cutting	55.00
E.on Energy Solutions	Quarterly Street light maintenance ending 30.06.2022	68.40
M. Morris	Jubilee celebrations	70.00
PAYE	3 months Apr to June	143.40
Clerks Salary	3 months Apr to June	574.46
	TOTAL =	£999.66

c. AGAR and accounts review and sign off:

- Kevin Williams completed and signed off the internal audit. His recommendations included that a transfer from current to reserve accounts is not an income / expenditure as had been shown.
- Certificate of exemption confirmation page 3 was signed by Cllr Marsh, having been previously signed by Clerk Kemp, and confirmed the Parish Council has a gross income and gross expenditure of less than £25K p.a
- The internal audit of AGAR page 4, carried out by Mr K Williams, was accepted by the Councillors. It was a methodical and meticulous audit and very helpful for the Clerk.
- The Annual Governance Statement page 5 was unanimously agreed by the Councillors and signed by Cllr Marsh having been previously signed by Clerk Kemp.
- The Accounts from 1st April 2021 to 31st March 2022 page 6, were unanimously approved by the Councillors and signed by Cllr Marsh, having been previously signed by Clerk Kemp. In addition, the spreadsheet with the receipts and payments summary was signed by Cllr Marsh, having been previously signed by Clerk Kemp. The 'Note' box on the spreadsheet clearly shows the unbanked cheque to Saxelbye PCC for £125 explaining the variance.
- The Councillors unanimously confirmed to send the AGAR and accounts to PKF Littlejohn LLP Auditor. The deadline is 1st July.
- The dates for the period for the exercise of the public to view the accounts were unanimously agreed as Monday 20th June to Monday 1st August 2022 (30 working days as required & to include the first 10 days of July).
- Confirmation given for the Clerk to send the Accounts 2021/2022 to Auditor PKF Littlejohn

13. Any Other Business and agenda points for next meeting

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LRALC have advised the Parish Council that the application of pesticides must be carried out by a registered person. Currently Cllr Lomas is not registered and therefore the weedkiller application at the War Memorial is delayed. Users of professional PPPs must register using a gov.uk link by 22 June 2022 - Regulation (5) (2) (b). The government has produced a number of helpful [documents](#) and [guidance](#), which contain the registration link. ([The Official Controls \(Plant Protection Products\) Regulations 2020](#))

Cllr Madocks Wright reported that another yellow water marker has been damaged during verge cutting. Clerk to report to LCC. This raised the question - what is a verge cut? Clerk to action.

The next Meeting is at Saxelbye School Room at 19.30 on Monday 18th July 2022.

The Chair closed the meeting at 21.15

Chair to sign the minutes as approved:
Print name:
Date: